



## **INTERNATIONAL INSTITUTE FOR DEMOCRACY AND ELECTORAL ASSISTANCE**

### **TENDER NOTICE**

#### **Expert Support - Design of digital and printed publication (Registration No: 258-16/81)**

The International Institute for Democracy and Electoral Assistance (International IDEA) is an intergovernmental organization established in 1995, with member states across all continents, which aims to support sustainable democracy world-wide and assist in the development of institutions and the culture of democracy. At the interface between research, fieldwork and the donor community, IDEA provides a forum for dialogue, builds networks of experts, develops training materials and provides strategic advice at the international, regional and national level, cooperating with a range of organizations.

The Institute now invites proposals from qualified consultants (firms, organizations, individuals) for Expert Support—Design of digital and printed publication of International IDEA’s Global State of Democracy Signature Publication (working title), (Registration Number 258-16/81). The services include designing the printed and online versions of the Signature Publication, particularly focusing on visualization solutions, graphic design and lay-out, including infographics linked to the Global State of Democracy Index which will be developed in parallel by International IDEA. A detailed description of the assignment is provided in the Terms of Reference attached to this Request for Proposals. It is anticipated that the services will commence on 1 October 2016 and will have to be completed by 31 March 2018. This timeline can be subject to change. The Request for Proposals / (Letter of Invitation) and the Terms of Reference for the assignment are available at [www.idea.int/about/vacancies](http://www.idea.int/about/vacancies).

The selection process for the consultancy will take place in accordance with the procedures set out in the Request for Proposals. Interested consultants may obtain further information at [tender@idea.int](mailto:tender@idea.int) or at the address below.

The proposals must be delivered by email to the address below by 13 September 2016. Technical and Financial proposals must be submitted separately. Late submissions will not be considered.

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