**RESPONSE TO QUESTIONS REGARDING TENDER 2023-02-027**

Assignment Name: Polling and surveys in Libya

**Based on questions received, the information below is provided for clarification regarding**

**The tender referenced above. Please note if new questions are received, they will be added to this document.**

1. **Question:** Is there a preference for Face-to-Face (CAPI) or phone surveys (CATI)?

 **Response:** Both Face-to-Face (CAPI) or phone surveys (CATI) are acceptable.

1. **Question:** What are the requirements for local registration and in-country presence?

 **Response:**  Please check this website https://cr.eidc.gov.ly/#/.

1. **Question:** Is there a budget ceiling for this assignment?

**Response**: There is an *interna*l budget ceiling for this assignment that will serve for transparent evaluation purposes.

1. **Question:** considering that the bulk of data collection would have to take place during Ramadan, the call for proposals ending on March 15th, the requirements for the pre-implementation services to be completed before end of May 2023, and the dates for the deliverables in the TOR being quite restricted, we wanted to ask whether the timeline is flexible, or at least open to discussion during the inception phase?

**Response**: We are open to discussion during the inception phase.

1. **Question:** Page 2 TOR: "International IDEA will work with Diwan staff to conduct two series of focus groups and/or structured/ semi-structured interviews with the country’s main stakeholders." The remaining TOR does not outline the number of expected interviews and focus groups IDEA expects the contractor to carry out. Can IDEA provide an expected number, or range of expected interviews and focus group discussions in order to create a more informed financial proposal?

**Response**: there is no specific number of interviews and focus group discussions. Please send your financial offer in total for one focus group under lot 2

1. **Question:** the TOR does not provide clear information as to which specific stakeholders IDEA expects the contractor to engage with for qualitative work. The TOR does mention "The contractor will be expected to collaborate with the communication expert and the HoR’s technical team to refine the most appropriate methodology and sampling technique and the final selection of respondents." Can we interpret this mean that qualitative work will only occur with members and staff of the HoR?

**Response**: Only coordination will be with IDEA and HoR staff, the targeted stakeholders are ( Libyan citizens, civil society organizations, public institutions ….).

1. **Question:** Page 3, "Assess the knowledge, attitudes, and practices of adults and youth regarding the current political context in Libya." Can IDEA provide their definition of what is considered youth?

**Response**: We consider people between 15-25 years old as youth.

1. **Question:** Page 3 TOR: "The contractor shall conduct a rigorous pilot survey including 20% of the official sample to ensure that the questions are appropriately designed and to enable the project to collect accurate and useful data by minimizing response bias and maximizing response rates." Pilots for surveys are typically smaller (around 2-3 surveys per interviewer) yet still provide the means to ensure questions are appropriately designed. A pilot of this size would increase the timeline to implement the survey, as well as the costs associated with carrying out the scope of work. Is IDEA amenable to adjusting the requirements for the pilot survey?

**Response**: We are open to discussion during the inception phase.