



INTERNATIONAL INSTITUTE FOR DEMOCRACY AND ELECTORAL ASSISTANCE

RESPONSE TO QUESTIONS REGARDING TENDER 2025-10-074

Assignment Name: *Political Economy, Outcomes and Risk Analysis of the National & Inclusive Dialogue and Reform Process in Mozambique*

Based on questions received, the information below is provided for clarification regarding The tender referenced above. Please note if new questions are received, they will be added to this document.

- 1. Question:** Section 2.3 (i) of Annex D.11 Tender Notice requests a brief description of the company/organization. Does this mean that only companies and organizations can submit proposals? Can Teams submit proposals and if so, Would International IDEA consider issuing individual consulting contracts for each consultant of the team?

Response: The tender is open to both companies and teams of individual consultants. Therefore, teams of individuals may also submit proposals. In such cases, the combined CVs of the team members will serve as the equivalent of a company profile. Should a team of individual consultants be awarded the contract, International IDEA will issue a single team contract to be co-signed by all team members. Payment modalities may be structured such that each invoice submitted to International IDEA specifies both the total invoice amount and the corresponding individual amounts payable to each team member, based on their respective levels of effort in the invoiced task.

- 2. Question:** Annex B Terms of Reference Section 9 Proposal Submission indicates the financial proposal should detail international travel costs and that local costs (accommodation and per diem) in Maputo will be covered directly by International IDEA. In the case the Team Leader envisions travel to central or northern Mozambique for interviews, how should in-country travel costs outside of Maputo be budgeted?

Response: According to the Terms of Reference, there is no provision for in-country travel outside Maputo. Therefore, all fieldwork is to be conducted within Maputo city. However, International IDEA encourages the use of Information and Communication Technologies (ICTs) to engage with relevant stakeholders located in other regions of the country.