

Request for Direct Awards - December 2016

Recipient of Direct Award (Name of Organization or Contractor)	Project Title	Value of Contract in EUR			Duration of contract		Funding Type	Reason for Direct Award	Requestor of RDA - Team
		Total	Fees	Reimbursables	Start date	End date			
Moses Ndjarakana	Electoral Reform in Africa (ERA)	2 400	2 400	-	05-12-2016	20-12-2016	Core	The Consultant carried out an initial assignment in the area of electoral reform in Lesotho. A follow up assignment was required and the same consultant was required to do the work. Hence the request to award the contract directly to him.	Regional AWA Office - Addis
Insomniac Design Inc	Communications	N/A		-	01-10-2016	31-12-2017	Core	The Contractor was selected via an open Tender process in 2016 to redevelop the website. Follow up work is required in relation to this initial assignment. Given the technical knowledge of the contractor it is more effective to engage them for the follow up work and hence the reason for the Direct Award. This is a Framework Contract and hence no fixed amount.	Communications Unit (Stockholm)
Fine General Services S.C	ADDIS OFFICE	20 521			01-01-2017	31-12-2017	Core	The Contractor has been providing security and cleaning services to the Office for the past five years and are very reliable and reputable. It is difficult to find a similar type company in Addis and hence the request to directly award the two contracts (Security and Cleaning Services) to the company for a further year.	Regional AWA Office - Addis
Merica Hotel	Supporting Electoral and Political Processes in Kenya	18 000		-	20-12-2016	23-12-2016	Restricted	This related to a jointly organised meeting in Nakuru, Kenya. Only one hotel met the requirements for the meeting and hence the reason for directly awarding the contract to this hotel.	Kenya Office

Approved By:

Adam Boys
Director of Corporate Services

Signature

