



INTERNATIONAL INSTITUTE FOR DEMOCRACY AND ELECTORAL ASSISTANCE

EOI/Call for Papers/Pre-qualification

Reference No: 2021-12-011

Project Name: CRM & CRM Implementation

Deadline for Submissions: Proposals must be submitted on or before **17.00 (CET), 4 February 2022**. Late submissions will not be considered for evaluation.

Address for Submissions: E-mail: eoisubmission@idea.int

This email address is set up with auto-response to acknowledge emails received. In the event that you did not receive an autoreply, please send a text message (NO CALLS, CALLS WILL NOT BE ANSWERED) to this number **+46725375735**. In your text message, please provide the following:

- EOI reference no. and title
- Email address you used for submission
- Date and Time, you sent your submission (e.g. 01 December 2021, **12:30 CET**)

Format for Submissions: Proposals must be submitted by email. Please send PDF files. Up to two proposing teams ranked highest according to evaluation criteria will be invited to present the proposal to the evaluation team in February 2022.

Email Address for Clarifications: E-mail: EOI@idea.int

Clarifications may be requested via e-mail no later 27 January 2022 at the above email address. Please check the Q&A section on the website for clarifications. Note a response to a request for clarifications will be issued on our website <http://www.idea.int/>. Therefore, please check the website regularly during the process.

Note: There are two different email addresses as outlined above, one to be used for Submission of your final proposal and the second one to be used for clarifications and other related correspondence.