

ANNEX 4 — STANDARD CURRICULUM VITAE TEMPLATE

Tender Reference: 2026-09-100

Complete for the single consultancy position applied for; provide verifiable dates, outputs and evidence against the position-specific evaluation criteria.

Field	Applicant response
Position applied for	
Full name	
Professional address / telephone / email	
Nationality (optional, if required for contracting)	
Languages and proficiency	
Professional memberships / registrations	

1. Education and professional qualifications

Institution	Qualification / specialisation	Year	Evidence attached?

2. Employment and consultancy record (reverse chronological order)

Dates (month/year)	Client/employer, location	Role and responsibilities	Relevant results / outputs

3. Comparable assignments and technical products

Assignment / product	Client, dates, location	Personal contribution and audience	Evidence/reference or sample

4. Specific experience relevant to the position

Lead: custodial/justice reform, senior government engagement, multi-state work, manuals and legal standards. Mental Health Specialist: case-management, mental-health fieldwork, referral and continuity of care. Training Specialist: adult-learning curricula, facilitator guides, multi-location training and pre/post analysis.

Evidence and explanation:

5. References

Name and organisation	Relationship / assignment	Email / telephone

Certification: I certify that the information provided is accurate and may be verified.

Name: _____ Signature: _____ Date: _____