

ANNEX 3 — FINANCIAL PROPOSAL TEMPLATE

Tender Reference: 2026-09-100

Submit as a separate file from the technical proposal. All figures in Nigerian naira (₦). Each applicant proposes fees only for the position applied for. Official travel is to be arranged under International IDEA policy; do not add an unsupported travel allowance to professional fees.

Applicant	Position	Maximum days	Maximum daily rate	Maximum fee
_____	Lead Consultant	30		
_____	Mental Health Specialist	20		
_____	Training and Curriculum Specialist	17		
Fee calculation (complete ONE row)		Proposed days	Proposed daily fee ₦	Total professional fee ₦
Position: _____	_____	_____	_____	_____

Total fee = proposed days × proposed daily fee.

The proposed daily fee should include the costs specified in ToR section 14.2.

Incidental expenses, if permitted by procurement: Item / basis / amount / justification:

Assumptions/exclusions (do not assume additional reimbursement):

I confirm the financial proposal is valid for the period stated in the Tender Notice and is consistent with my technical person-days allocation.

Name: _____ Signature: _____ Date: _____