



INTERNATIONAL INSTITUTE FOR DEMOCRACY AND ELECTORAL ASSISTANCE

Tender Notice Reference Number 258-17/17

Drafting a Parliamentary Oversight Manual for the Parliament of Bhutan

The International Institute for Democracy and Electoral Assistance (International IDEA) is an intergovernmental organization established in 1995, with member states across all continents, which aims to support sustainable democracy world-wide and assist in the development of institutions and the culture of democracy. At the interface between research, fieldwork and the donor community, IDEA provides a forum for dialogue, builds networks of experts, develops training materials and provides strategic advice at the international, regional and national level, cooperating with a range of organizations.

The Institute now invites proposals from qualified consultants for the “*Drafting of a Parliamentary Oversight Manual for the Parliament of Bhutan*”. The services include

- a) *Drafting of Parliamentary Oversight Manual which will be used by the Parliament of Bhutan by both the house to increase their oversight functions*
- b) *Establish a standard procedure for executing parliamentary oversight function and*
- c) *Identification of Parliamentary oversight tools.*

The Request for Proposals and the Terms of Reference for the assignment are available at <http://www.idea.int/about-us/procurement-and-tenders>

A consultant will be selected in accordance with the procedures set out in the Request for Proposals. Request for clarifications can be directed to tender@idea.int, (quoting the tender reference number or name)

Tentative timeframe: It is anticipated that the assignment will commence in late March and be completed by 31 May 2017.

The closing date for receiving proposals is **Monday, 6 March 2017 at 23:59 (CET) local time in Stockholm, Sweden.** Late submissions will not be considered. Technical and Financial proposals must be submitted separately by email to tendersubmissions@idea.int. Proposals submitted by email should state the following text in the subject field: **Tender No. 258-17/17 (Technical and Financial) – Do not open before 23:59 (CET) 6 March 2017.**