



INTERNATIONAL INSTITUTE FOR DEMOCRACY AND ELECTORAL ASSISTANCE

**NOTICE – Reference No. 258-17/110
EXPRESSION OF INTEREST (EOI)**

To Provide Online Database Development Services

The International Institute for Democracy and Electoral Assistance (International IDEA) is an intergovernmental organization established in 1995, with member states across all continents, which aims to support sustainable democracy world-wide and assist in the development of institutions and the culture of democracy. At the interface between research, fieldwork and the donor community, IDEA provides a forum for dialogue, builds networks of experts, develops training materials and provides strategic advice at the international, regional and national level, cooperating with a range of organizations.

The Institute now invites qualified contractors to submit an Expression of Interest in providing online services for developing a searchable online database of constitution building processes in fragile and conflict-affected settings.

Full details of the assignment are provided in the Terms of Reference (TOR) which is available on the International IDEA website at: <http://www.idea.int/about-us/procurement-and-tenders>

It is preferable that applicants have developed similar systems in the past and/or can customize similar existing systems to meet the requirements outlined in the ToR.

Consultants are required to submit:

- a letter outlining their motivation for expressing an interest in the assignment;
- a company profile;
- reference details of similar project assignments;
- a brief project proposal including time and cost estimates for both versions mentioned in the ToR.

A shortlist of potential contractors will be established from the submissions received.

Only shortlisted contractors will be contacted regarding the next steps.

Interested contractors may request clarifications at EOI@idea.int up to seven days in advance of the closing date.

Stockholm 15 September 2017

The submissions must be sent by e-mail to EOI@idea.int and submissions should state the following text in the subject field: **EOI No. Ref 258-17/110**

The closing date for receiving submissions is **30 September 2017 at 23:59 (CET)**. Late submissions will not be considered.